

Idaho Real Estate Education Council
Regular Council Meeting
August 12, 2008
Teleconference
Minutes

Pursuant to notice given, a **Regular** meeting of the Idaho Real Estate Education Council (Council) was initiated at the Commission office, 633 North Fourth Street, Boise, Idaho.

Members Present:

Gail Heist, Chair, Boise
Donna Capurso, Vice Chair, Bonners Ferry
Maris Cukurs, Member, Idaho Falls
Jeanne Jackson-Heim, Executive Director
Pam Trees, Commission Representative, Boise

Members Absent:

Beckie Kukal, Member, Jerome

Staff Present:

Jesama Rosensweig, Administrative Assistant
Mandy Frary, Education Director

Call to Order: Chair Heist called the August 12, 2008 meeting of the Idaho Real Estate Commission Education Council to order at 8:30 a.m.

Agenda: Gail asked if there were any additions or changes to the Agenda. Maris wanted to discuss the definition of "substantial change" in the Education & Certification Policy. Gail also asked to discuss the issue of CE requirements for license activation verses active renewal.

A motion was made by Donna to approve the meeting agenda. Motion carried.

Minutes:

A motion was made by Donna to approve the July 16, 2008 meeting minutes. Motion carried.

Review Council Goals: Discussed date change for the approval of guidelines for the Anonymous Course Auditor Program. It was decided to move the date back to December 2008. Donna suggested that a MISC section be added to the Council

Goals. Changed the finishing date for BCOO to December 2008; staff will ask one or two providers to pilot the new course before sending it out to all. Revised Sales Prelicense courses will be implemented September 2008.

A motion was made by Donna to approve the council goals as amended. Motion carried.

Instructor and Course Audit Policy: There was discussion on putting together a policy for the instructor and course audits for council members to follow. Gail suggested changing the audits to a quarterly process rather than monthly. It was suggested to the council members to put together some ideas for next month's meeting.

Education Fund Award Guidelines & Application: There was discussion on the Guidelines concerning the education fund awards. A few minor wording changes were suggested. There was discussion on changing the deadline for submitting applications to 90 days instead of 60 days.

A motion was made by Gail to approve the fine money application and guidelines as amended. Motion carried.

Reports: The following reports were reviewed and placed on file in the Commission office.

- License Exam Statistics Report
- Analysis of the License Base
- Budget Report
- Civil Penalty Fine Report
- Education Fund Report

Education Fund Award Budget: \$44,734.00 has been awarded this fiscal year and \$0.00 has been paid out.

Executive Session: In accordance with section 67-2345 (1)(d), Idaho Code, a motion was made by Gail to adjourn to executive session to consider records that are exempt from disclosure as provided in Section 9-340C(9), Idaho Code, and which records relate to the following subjects: Education Special Considerations and Instructor Special Considerations. Motion carried.

Executive Session: In accordance with section 67-2345 (1)(d), Idaho Code, a motion was made by Donna to adjourn out of executive session, submitted pursuant to Section 9-340C (9), Idaho Code. Motion carried.

Special Considerations:

08-095: A motion was made by Pam to deny Special Consideration 08-095. Motion carried.

08-096: A motion was made by Donna to approve Special Consideration 08-096. *for 6 weeks.* Motion carried.

8 Interactive Courses: A suggestion was made to put the answers in the student handouts rather than leave blanks for the students to take notes. After discussion, there was consensus to leave the student handouts with the blanks for the students to take notes.

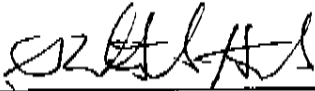
Policy of Activation & Renewal: There was discussion on the CE requirements for a licensee changing from inactive to active status versus the CE requirement for license renewal. Staff reviewed the license law in that regard and clarified the requirements for Council members.

A motion was made by Donna to adjourn the meeting at 10:05 AM. Motion carried.

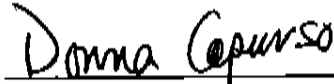
Respectfully submitted,

Jesama Rosensweig
Education Assistant

**Minutes of the Idaho Real Estate Education Council meeting held in Boise,
Idaho, on August 12, 2008 are hereby approved.**



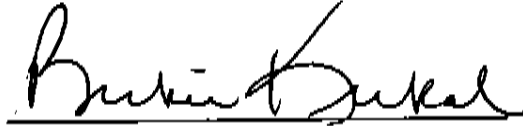
Gail Heist, Chair



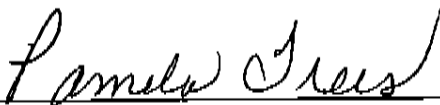
Donna Capurso, Vice Chair



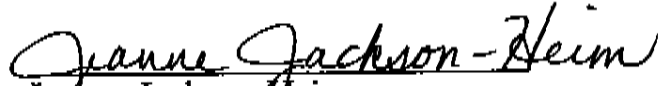
Maris Cukurs, Member



Beckie Kukal, Member



Pam Trees,
Commission Representative


Jeanne Jackson-Heim,
Executive Director

The next regularly scheduled meeting will be September 24, 2008.

Advise the Commission of any individuals with disabilities needing accommodation
at least three business days prior to any meeting.